

1200 Baker Street, Houston, Texas 77002

**Recording of Inmate Telephone Calls**<sup>1</sup> The Harris County Sheriff's Office, through its inmate telephone provider, has the capability to monitor and record all outgoing inmate telephone calls made from inside its detention facilities. Although the Sheriff's Office does not intentionally monitor or record privileged telephone calls, attorneys need to complete the following steps to ensure this does not erroneously occur:

Complete the provided form requesting that certain designated telephone numbers be designated as private (and thus not subject to monitoring and recording). <u>Request to</u> <u>Block Recording of Certain Phone Numbers.</u> The form can be submitted by:

- 1.) Reporting, in person, to the Visitor Control Center at Harris County Sheriff's Office's 1200 Baker Street Jail or its 701 North San Jacinto Jail.
- 2.) Present your proper identification and bar card to the deputy on duty, along with the completed form; or,
- 3.) Submit completed form via email with a photocopy of your proper identification and bar card to <u>AttorneyResources@Sheriff.hctx.net</u> or,
- 4.) Submit completed form via fax number <u>713.755.8405</u> with a photocopy of your proper identification and bar card.

To later remove a telephone number from the list of attorney telephone numbers that are not monitored and recorded, you will need to either report in person to one of the two detention facilities listed above and present your request in written form or email <u>AttorneyResources@Sheriff.hctx.net</u> with said request.

To add a new telephone number to your list, you will need to follow the same steps initially required to place numbers on your list. Please provide all numbers used by you or your law office to speak with clients, *and no others*.

If you need assistance please contact us at <u>346.286.2840</u>.

**Note:** Video attorney/client visits are *never* recorded by the Harris County Sheriff's Office. Attorneys can rely upon the attorney/client privilege completely when conducting visits with their clients through video means.

<sup>&</sup>lt;sup>1</sup> Revised October 24, 2024.